

IQ City Medical College
IQ City Road,
Sovapur, Jemua,
Durgapur - 713206, India
Phone: 0343-2608500
www.iqcitymedicalcollege.in



Ref. No. : IQMC / SA / 26 - 27 / 130

Date: 25-09-2026

NOTICE

HOSTEL REPORTING & REGISTRATION PROCEDURE – M.B.B.S A.Y. 2026-27

- Reference notice: IQMC / SA / 26 - 27 / 128, dated 21-09-2026.
- Reference notice: IQMC / SA / 26 - 27 / 129, dated 22-09-2026.
- This is to inform all M.B.B.S students admitted under A.Y. 2026-27 through round 01 and round 02 of NEET UG WB '26 counselling, who have not opted for upgradation and are reporting to the college hostel from 26 September 2026 onwards, to follow the procedure below:

Steps to be followed:

- Report to the annexe building, ground floor.
- Keep the following documents ready xerox copy of the provisional admission letter, payment receipt, and document submission checklist.
- Proceed to the security / registration desk, located on the ground floor of the annexe building, opposite the elevator.
- Collect hostel registration receipt from the concerned hostel warden(s) available at the registration desk.
- Proceed to the Department of Accounts, located on the ground floor, and get the receipt duly signed / stamped.
- With the duly signed receipt, proceed to the respective allotted hostel.
- Follow the directional signage displayed on the campus to reach the hostel. In case of any difficulty, assistance may be sought from the security / housekeeping personnel.

General instructions:

Students are requested to maintain discipline and decorum throughout the process and extend their co-operation to the College authorities and staff for smooth completion of hostel registration and allotment.



Distribution:

- Vice Principal
- Medical Superintendent
- H.O.D / In-charge of the academic & non - academic departments
- Dean / Dy. Dean – Student Affairs / Academics
- All concerned

Arindom Banerjee 25/9/26
Prof. (Dr.) Arindom Banerjee

Principal
IQ City Medical College & Hospital
IQ City Road, Sovapur, Jemua
Durgapur-713206, India