



Ref. No. : IQMC / SA / 26 - 27 / 016

Date: 16-02-2026

NOTICE
COLLECTION OF PERMANENT DEGREE CERTIFICATES - IMPOSITION OF LATE FEE
FOR DELAYED COLLECTION: Reg.

1. It is hereby notified for the information of all concerned students that the **Permanent Degree Certificate** is issued by the College only after the same is received from the W.B.U.H.S.
2. Despite repeated notifications, announcements, and reminders issued from time to time, it has been observed that a considerable number of students have failed to collect their Permanent Degree Certificates from the College. Such prolonged non-collection leads to unnecessary administrative inconvenience, accumulation of pending records & their safe-keeping.
3. It is further notified that, as per the approved norms, a **late fee of ₹500 (Rupees Five Hundred only) per month or part thereof** shall be applicable for delayed collection of the Permanent Degree Certificate. The amount payable by each student shall be calculated in accordance with the applicable period of delay, as detailed in the accompanying late fee table.

Sr. No.	AMISION / ACADEMIC SESSION	INTERNSHIP ENDED ON	FINE IMPOSED FROM
01	2013 - 2014	MARCH - APRIL 2019	01-01-2021
02	2014 - 2015	FEBRUARY - MARCH 2020	01-01-2022
03	2015 - 2016	FEBRUARY - MARCH 2021	01-01-2023
04	2016 - 2017	APRIL - MAY 2022	01-01-2024
05	2018 - 2019	APRIL - MAY 2024	01-01-2026

4. Students are advised to complete all necessary formalities before approaching the concerned office for collection of their certificate. Do note that the College shall not entertain requests for waiver or relaxation of the prescribed late fee under normal circumstances. Any consequences arising out of non-collection of the Permanent Degree Certificate within the stipulated period shall rest solely with the concerned student.



Prof. (Dr.) Neerja Shastri

Principal
IQ City Medical College & Hospital
IQ City Road, Durgapur, Jammu
Durgapur - 713206, India