



Ref No: IQMC/SA/25-26/029

Date: 05-05-2025

## NOTICE

### INTERNSHIP ORIENTATION PROGRAMME 2025

BATCH: 2020-2021 / DATE: 14<sup>th</sup> MAY 2025

#### DETAILED PROGRAMME SCHEDULE

Time	Topic	Speaker
10:30 – 10:50 AM	Registration & Lamp Lighting	All the Dignitaries on the Dias
10:51 – 11:05 AM	Welcome Address	Principal
11:06 – 11:10 AM	Oath Taking Ceremony	Principal
11:11 – 11:25 AM	Address by Vice Principal	Vice Principal
11:26 – 11:40 AM	Roles & Responsibilities of Interns	Prof. Sabyasachi Gon
11:41 – 11:55 AM	Communication Skills	Prof. Imon Paul
11:56 AM – 12:10 PM	Medical Ethics	Prof. Subham Das
12:11 – 01:10 PM	Panel Discussion Topic: Know your Department	Medical Superintendent
01:11 - 01:40 PM	<b>LUNCH BREAK</b>	
01:41 - 02:00 PM	Know your Supporting Departments	Hospital Superintendent
02:01 - 02:30 PM	Panel Discussion Topic: Laboratory Medicine	Prof. Biswaroop Chatterjee



02:31 – 02:45 PM	Manual Attendance /Bio-metric Attendance /Leave policy / Accommodation of Interns	Department of Human Resources
02:46 – 03:00 PM	Approach to an Emergency Medical Situation	Dr. Indrani Banerjee
3.01 PM onwards	<b>TEA &amp; SNACKS</b>	

- Dr. Sandip Kumar Kundu-Associate Professor, Department of Bio-chemistry is the nodal person at our Institute for this program.
- All HODs/In-charges to ensure their and their (MBBS BATCH 2020-2021) Interns' attendance.
- All Interns of the said batch are hereby instructed to attend the same without fail in formal attire with neat aprons and in possession of their college identity cards.
- Venue : 4F N1, Annexe Building at 4<sup>th</sup> Floor near elevator

*Neerja*  
*05/5/25*

Prof (Dr) Neerja Shastri

Principal

Principal

IQ City Medical College & Hospital

IQ City Road, Sovapur, Jemua

Durgapur-713206, India

Copy to:

1. Vice Principal
2. Dean Academics
3. Dean Student Affairs
4. All HODs/In-charges
5. MEU Department
6. HR Department
7. All concerned
8. Admin Department