



Ref. No. : IQMC / SA / 24-25 / 009

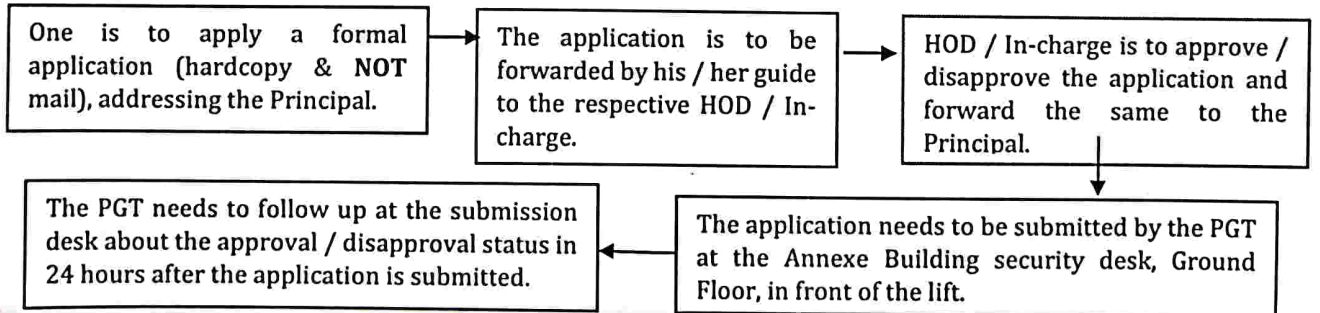
Date: 16-01-2024

**REVISED / MODIFIED LEAVE RULES / REGULATIONS FOR MD / MS STUDENTS**

1. Reference NMC Gazette: CDN-19012/5/2023-Coord-NMC, dated 29-12-2023.
2. Modified leave rules for the Post-Graduate Students -
  - a. Every post-graduate student will be given 20 days of paid leave (casual leave) per year.
  - b. Subject to exigencies of work, post-graduate students will be allowed one weekly holiday.
  - c. Female post-graduate students shall be allowed maternity leave as per existing Government rules and regulations.
  - d. Male post-graduate students shall be allowed paternity leave as per existing Government rules and regulations.
  - e. In addition to 20 days' paid leave, the candidates will be allowed academic paid leave of 5 days per year. If candidate avails leave in excess of the permitted number of days, his/her term of course shall be extended by the same number of days to complete the training period. However, one shall be able to appear in the examination if one has 80% (eighty per cent) of the attendance.

These are to be followed with immediate effect.

3. Any type of leave (other than one weekly holiday) must be applied through proper channel as detailed below:



4. Once the leave is approved, the PGT can apply the same online through CQuel and avail the leave.

*Rb* 16/01/2024

Principal  
IQ City Medical College & Hospital  
IQ City Road, Sovapur, Jemua  
Durgapur-713206, India

**Distribution:** All concerned.

