

IQ City Medical College  
IQ City Road,  
Sovapur, Jemua,  
Durgapur - 713206, India  
Phone: 0343-2608500  
www.iqcitymedicalcollege.in



Ref. No. : IQMC / SA / 22-23 / 113

Date: 03-04-2023

**FIRST PERIODICAL INTERNAL ASSESSMENT MAY '23 EXAMINATIONS**

All HODs / In Charges,

1. Ref. No. : IQMC / SA / 22-23 / 112, dated: 03-04-2023.
2. Respective H.O.D / In-Charge to share syllabus for the said Semester Examinations for dissemination to students.
3. (a.) Question papers will be prepared by HODs / In charges concerned and forwarded to Principal at the following mail id : [gautam.ghose@iqct.in](mailto:gautam.ghose@iqct.in)  
(b.) **ONLY** HOD / In charges are authorized to forward the question papers. The question papers are to reach Principal by 25-04-2023.
4. Copies of the question papers will be made centrally under arrangement of Examination Cell on directions of Principal.
5. After forwarding the question papers, HOD / In charges will confirm from Principal that the same has been received safely. Thereafter soft / hard copies of the same will be deleted from the Department computers / hard copies destroyed so that no copies remain in the department.
6. Department HOD / In charges will collect the printed question papers from the Principal on the day of examination half hour prior to the commencement of examination.
7. Blank answer sheets to be collected from Examination Cell as per requirement.



**Copy to:**

- (i) Vice Principal
- (ii) Examination Cell
- (iii) Departments concerned

Prof. (Dr.) Gautam Ghose

Principal  
IQ City Medical College & Hospital  
IQ City Road, Sovapur, Jemua  
Durgapur-713206, India